

Luke AFB Registration and User Directions

STEP ONE: Go to <https://luke.isportsman.net>

STEP TWO: On the blue bar click the “**Account Information and Registration**” tab and select “**New User Registration**” or “**Account Login**” if you already have an account. Existing account holders can then skip to STEP 5.

STEP THREE: Create a username and password and fill out all your personal information.

STEP FOUR: Fill out additional registration information. You now have an active iSportsman account and will be redirected to your user portal from here on out upon login.

- Once logged in, if you need to make any changes to your account information, click on the “My Account” tab on the blue bar and select “Account Details.” Once you open this link, you will see a button at the top left corner of the page that says “Manage Account.” By clicking on this you will be able to update your information.

STEP FIVE: On the blue bar select “My Safety Briefs” and click on the links for the “Safety Video” then the “Hold Harmless Agreement” to view and acknowledge the required information. **YOU MUST ACKNOWLEDGE WATCHING THESE VIDEOS TO OBTAIN THE ANNUAL PERMIT** in the next step.

STEP SIX: To obtain your permit, on the blue bar click “Available Permits.” If you have acknowledged the Safety Video and Hold Harmless Agreement you will see a blue “Add to Cart” button to click and complete the transaction. Because all permits are free, it will not ask to collect any form of payment.

Check-in Instructions

Visitors must check-in prior to accessing permitted areas.

STEP ONE: Select “Check-in/out” on the blue bar, or the “Checkin/Checkout” button on your home page.

STEP TWO: Select “Check-in” and select when you will check-in: “Now” or “Tomorrow.”

STEP THREE: You may add other participants in your group with iSportsman accounts by entering permit numbers and first letter of their last name.

STEP FOUR: Select your Activity (e.g. Area Access)

STEP FIVE: Select the Area(s) you will visit. Acknowledge any pop-up notifications, then select “Continue.”

STEP SIX: Confirm your check-in and log out of your account. You are now checked in and free to recreate in your selected area.